Golf Club Test Service Submissions Guide V1

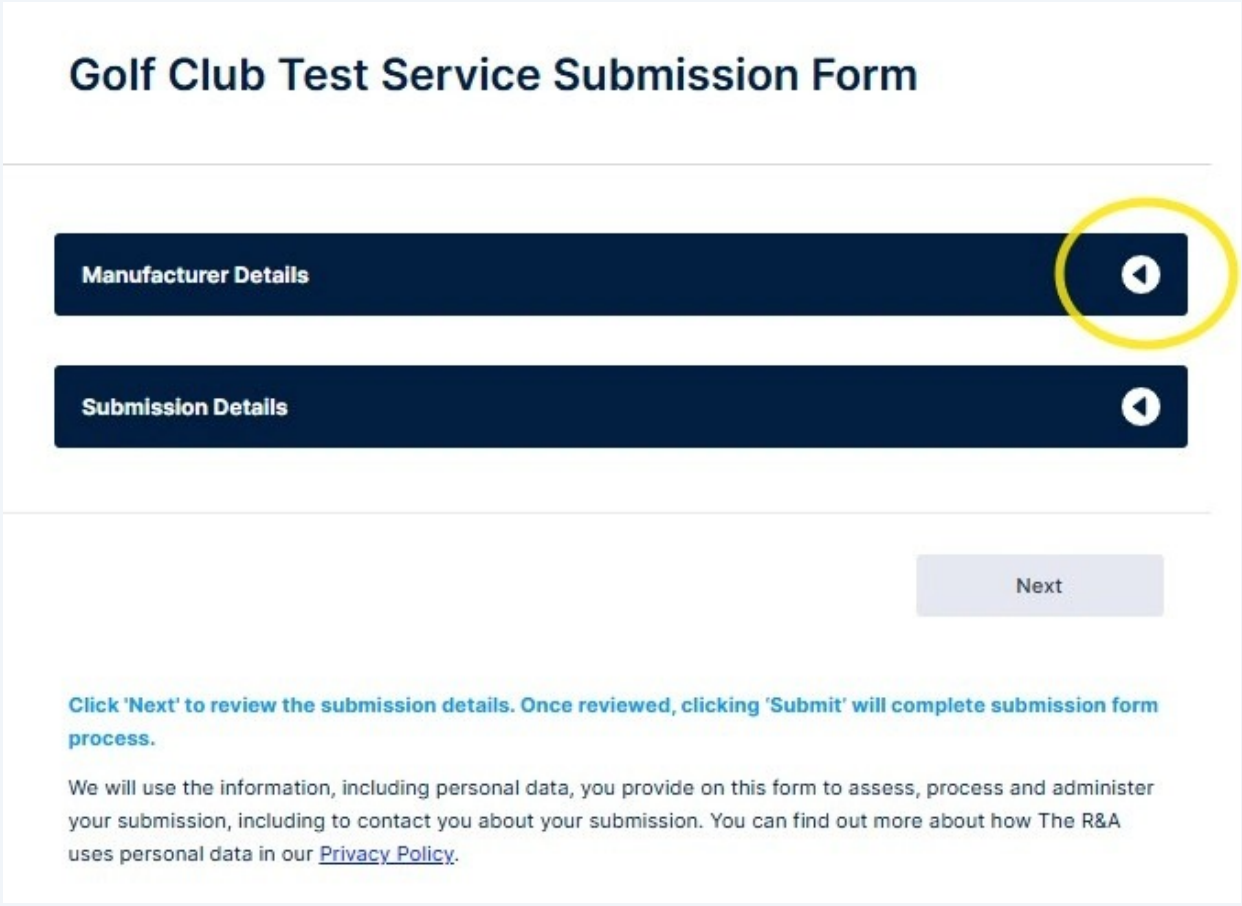
This guide covers the step-by-step process for submitting your Golf Ball Test Services.

Start Submission

1 Login to The App from the link on the Equipment Standards website.

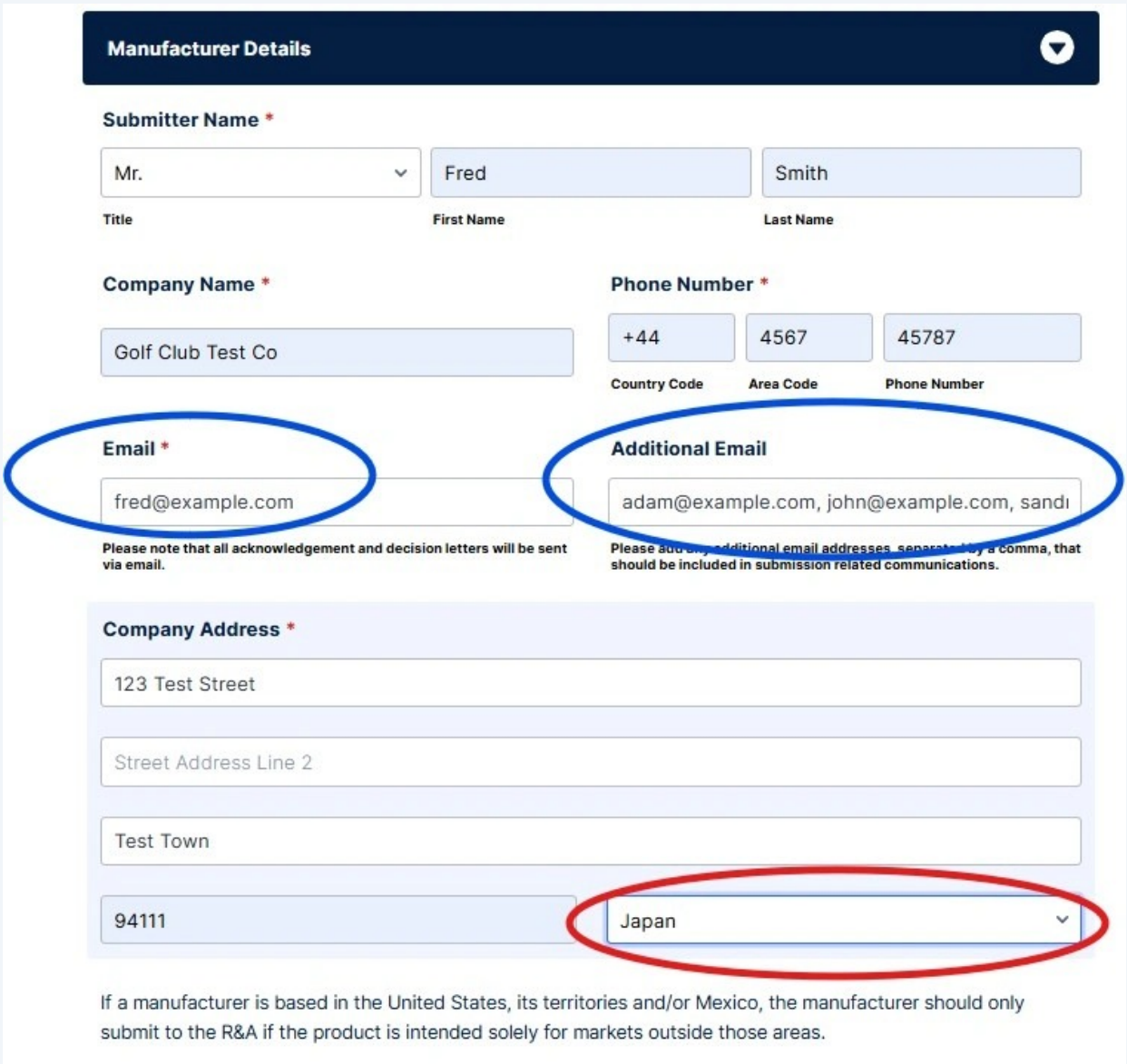
Manufacturer Details

2 Expand the 'Manufacturer Details' section.



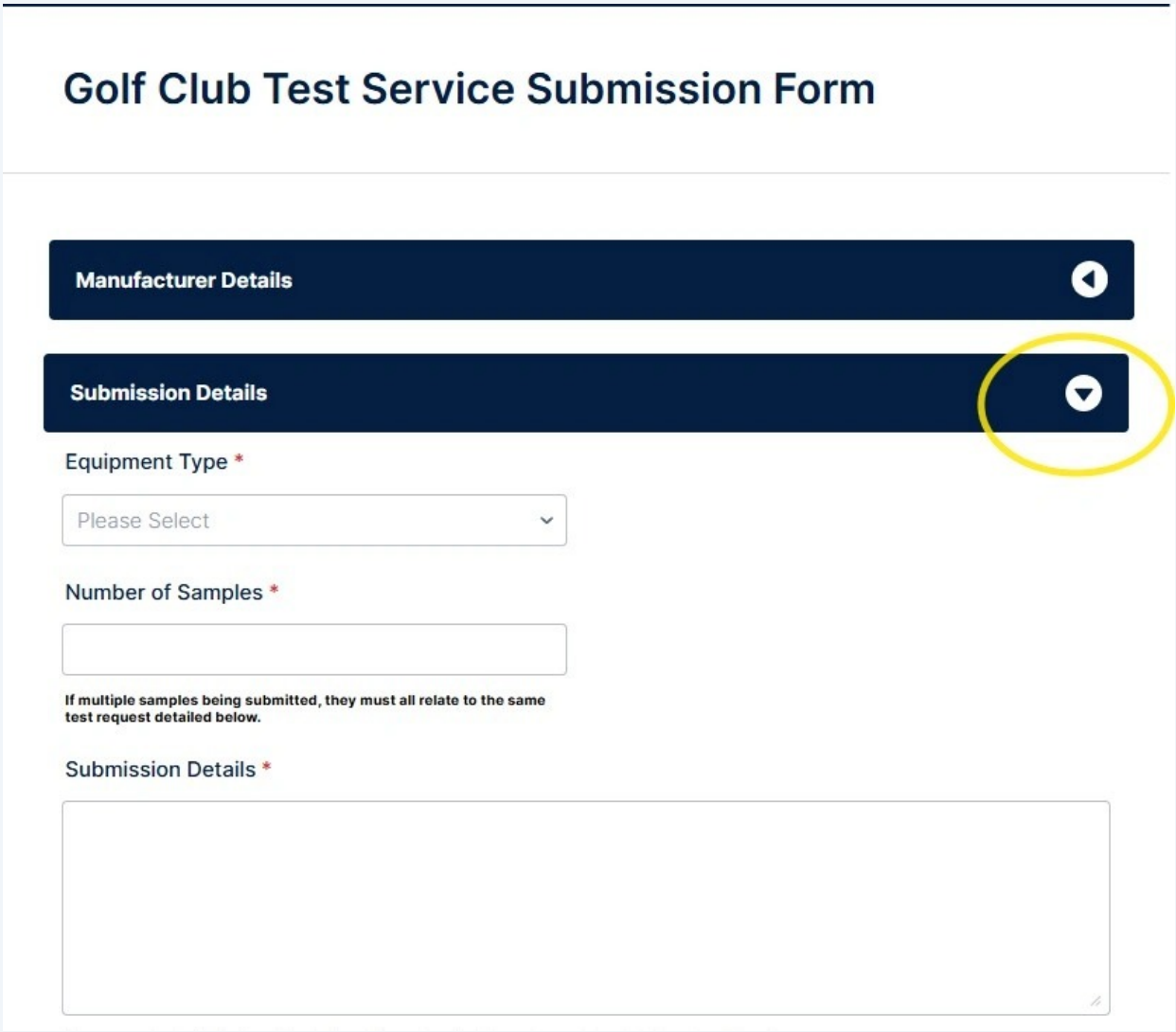
3 Complete all details, ensuring that the email address is correct as this will be used for all communication relating to the submission. If you require additional individuals to be added into these communications, please add all additional email addresses in the relevant box.

The country selector is a drop down menu and search can be narrowed by typing the first letter of your country.



Submission Details

4 Expand the 'Submission' section.

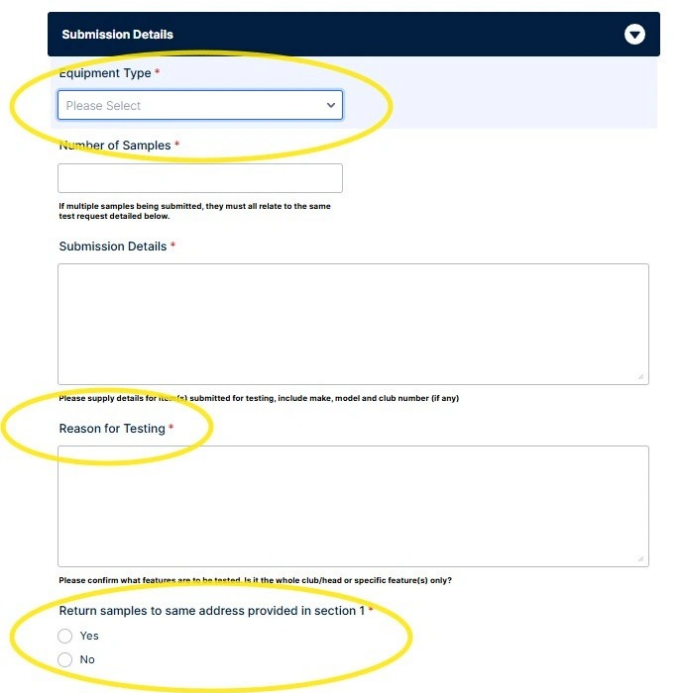


5

Select the 'Type of Submission' for this submission. Only one type of Test Service can be selected per form.

Confirm if the samples should be returned to the same address provided in section 1.

If you select 'No', you will be asked to provide an alternative address.



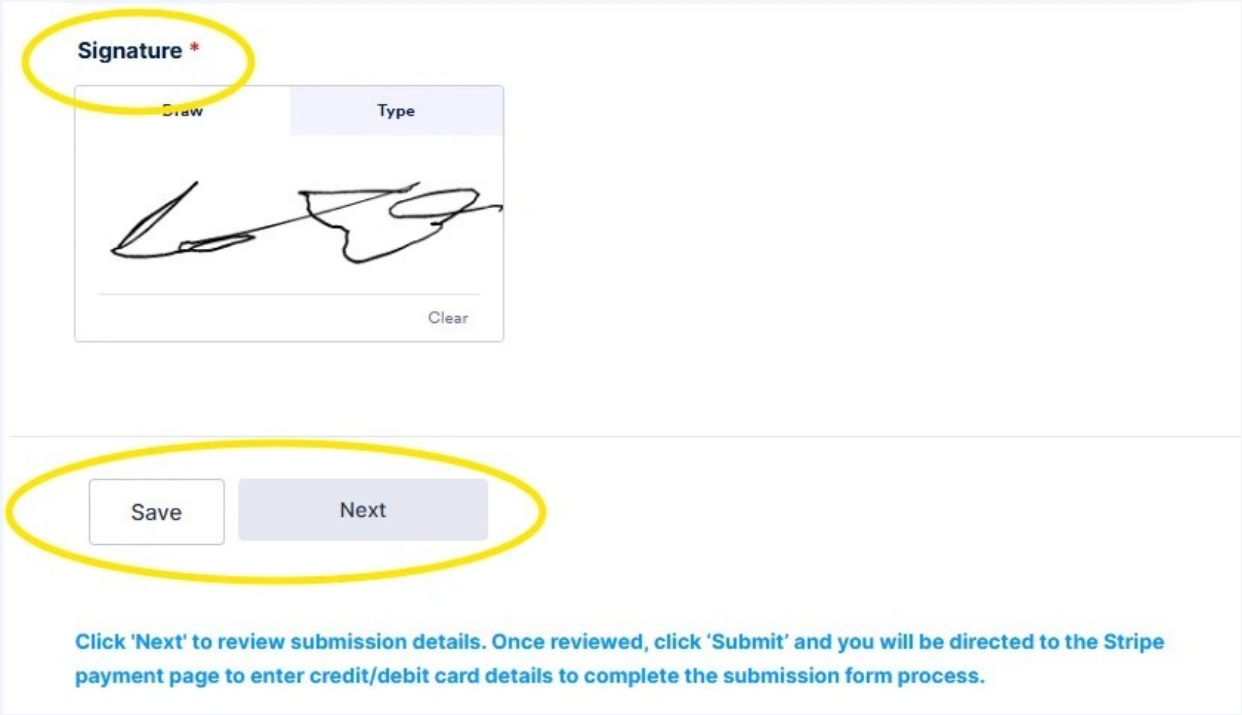
Review and Submit

6

Add your signature to verify your submission.

If you have not been able to complete all the details, there is an option to save the submission. This will send a link to the email address completed in the manufacturer details to allow you to come back to complete later.

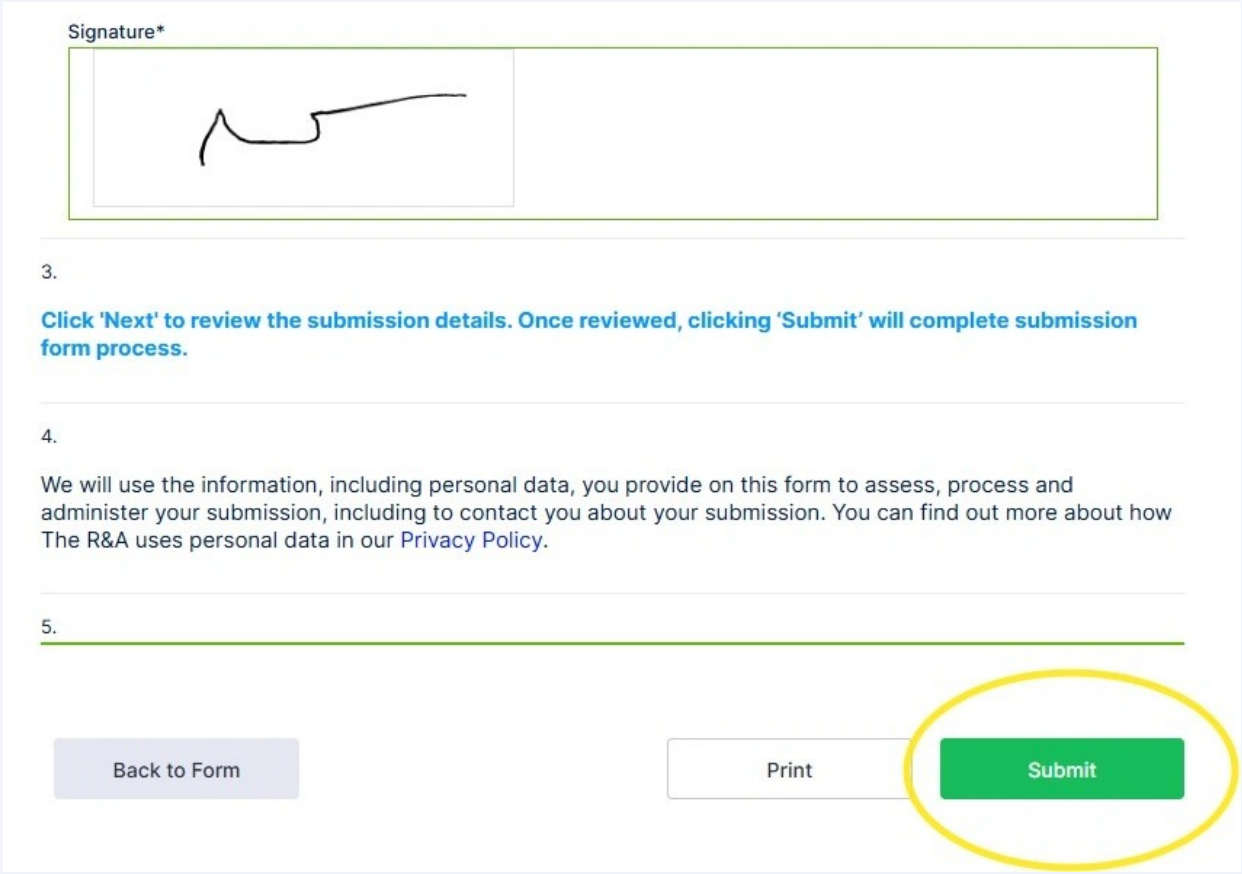
If you are ready to proceed, click 'Next' to review and submit.



7 To confirm all the details entered are correct and proceed with the submission, click 'Submit'.

Should you wish to amend any details, click 'back to Form' and then repeat this process.

You can also print the submission form here but please note that a PDF will be sent to your email with submission details.



Submission Complete

8 Thank you, your submission is now complete. Please check your email for confirmation and shipping details.

